

## **MINUTES OF MEETING DOVERA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Dovera Community Development District was held Wednesday, June 8, 2022, at 9:00 a.m. at The Oaks Clubhouse, 1500 The Oaks Boulevard, Kissimmee, Florida.

Present and constituting a quorum were the following:

Vivian Powers	Chairman
Lorraine Chambers	Vice Chairman
Marc Hagle	Assistant Secretary

Also present, either in person or via communication media technology, were the following:

Angel Montagna	District Manager
Sean Israel	District Manager
Tucker Mackie	District Counsel
Major Stacy	District Engineer
Corey Mills	Mills Design Group

*This is not a certified or verbatim transcript, but rather represents the context and summary of the meeting. The full meeting is available in audio format upon request. Contact the District Office for any related costs for an audio copy.*

### **FIRST ORDER OF BUSINESS**

#### **Call to Order and Roll Call**

Ms. Montagna called the meeting to order at 9:00 a.m.

Ms. Montagna called the roll and indicated a quorum was present for the meeting.

### **SECOND ORDER OF BUSINESS**

#### **Audience Comments**

There being no audience, the next item of business followed.

### **THIRD ORDER OF BUSINESS**

#### **New Business**

**A.** Consideration of Resolution 2022-04, Adding Assistant Secretary

Ms. Montagna read Resolution 2022-04 into the record by title.

On MOTION by Ms. Powers, seconded by Ms. Chambers, with all in favor, unanimous approval was given to adopt 2022-04, adding an Assistant Secretary, Mr. Israel to the District.

**B.** Consideration of Kutak Rock LLP Fee Agreement

Ms. Mackie explained the agreement and asked for any questions.

On MOTION by Ms. Powers, seconded by Mr. Hagle, with all in favor, unanimous approval was given to the Kutak Rock LLP Fee Agreement.

**C.** Ratification Fiscal Year 2021 Audit

Ms. Montagna asked Ms. Mackie if she had comments, and she did not.

On MOTION by Mr. Hagle, seconded by Ms. Chambers, with all in favor, unanimous approval was given to ratify the fiscal year 2021 audit

**D. Presentation of Fiscal Year 2023 Proposed Budget**

**i. Fiscal Year 2023 Proposed Budget**

Ms. Montagna presented the proposed budget to the Board. There were no questions or comments.

**ii. Consideration of Resolution 2022-05, Approving the Fiscal Year 2023**

Proposed Budget and Setting the Public Hearing Thereon

On MOTION by Ms. Powers, seconded by Mr. Hagle, with all in favor, unanimous approval was given to approve 2022-05, approving the fiscal year 2023 proposed budget and setting the public hearing for August 10, 2022 at 9:00 a.m. at the Interlachen Country Club, 2245 Interlachen Court, Winter Park, Florida 32792.

**FOURTH ORDER OF BUSINESS      Acceptance of Meeting Minutes from April 13, 2022**

Ms. Montagna asked if there were any changes to the minutes, and there were not.

On MOTION by Ms. Chambers, seconded by Ms. Powers, with all in favor, unanimous approval was given to accept the meeting minutes from April 13, 2022, as presented.

**FIFTH ORDER OF BUSINESS                      District Manager**

**A. Acceptance of the Financial Statements, April 2022**

Ms. Montagna presented the financial statements to the Board.

On MOTION by Mr. Hagle, seconded by Ms. Chambers, with all in favor, unanimous approval was given to accept the financial statements, April 2022, as presented.

**B. Approval of Check Register and Invoices, March 2022 through April 2022**

Ms. Montagna presented the check register and invoices to the Board.

On MOTION by Ms. Chambers, seconded by Ms. Powers, with all in favor, unanimous approval was given to accept the check register and invoices, March 2022 through April 2022, as presented.

**SIXTH ORDER OF BUSINESS                      Staff Reports**

**A. District Counsel**

Ms. Mackie stated services have been terminated with the previous landscaping and irrigation services. Mr. Stacy stated Mr. Mills is present to address a new design comparable to other

surrounding areas.

**B. Engineer**

Mr. Stacy reported a resident on Amberly Drive called regarding their backyard was flooding. There was no CDD issue or responsibility found, the backyard is just wet. However, Mr. Stacy can check the outlet when checking the District wetlands, at no charge, to see if there is a cleaning need.

Mr. Mills verified only the main boulevards islands are being addressed by him.

A discussion ensued on islands the CDD maintains on the County road. It was determined the CDD added these improvements, i.e., irrigation.

Mr. Hagle is interested in buying a parcel of land owned by the CDD. Ms. Mackie explained what needs to be done to sell the land.

Mr. Hagle asked that they begin the process of turning over the islands to the County for maintenance. Mr. Stacy stated he will confirm these are the County's responsibility.

Mr. Mills will complete his design and share it with the Board and Cepra for any issues with irrigation. Cepra then can present the Board with a proposal to make the changes and maintain them.

**SEVENTH ORDER OF BUSINESS**

**Supervisors' Comments**

There being no comments, the next item of business followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Powers, seconded by Ms. Chambers, with all in favor, the meeting was adjourned at approximately 9:32 a.m.

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Angel Montagna, Secretary

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Vivian Chambers, Chairman